THE STATE OF TEXAS \* COMMISSIONERS COURT

COUNTY OF KENEDY \* OF KENEDY COUNTY, TEXAS

On the 21st day of June, 2023, at 1:30 o'clock p.m., a special meeting of the Commissioners Court of Kenedy County, Texas, was held in the Kenedy County Courthouse.

**Commissioners present:**

Charles E. Burns, County Judge

Joe Recio, Commissioner, Precinct No. 1

Israel Vela, Jr., Commissioner, Precinct No. 2

Sarita Armstrong-Hixon, Commissioner, Precinct No. 3

**Also present:**

Veronica Vela, County & District Clerk

Grace Salinas, Administrative Secretary

Leo Villarreal, Administrative Assistant

Stephanie Garza, Elections Administrator

Jose E. Mendietta, Fire Chief

Gilbert San Miguel, Sheriff’s Department

Eddie Cruz, Sheriff’s Department

Tom Denney, Chief Appraiser

Jana Norrell, JP

Patti Fain, JP

Irma Longoria, Tax Assessor/Collector

Andy Garza, Kenedy County GCD

Manuel Garcia, Sarita Schools

Seferino Gutierrez, Maintenance Supervisor

**Absent**:

Jose Salazar, Commissioner, Precinct No. 4

Allison Strauss, County Attorney

Cynthia Salinas, County Treasurer

Ramon Salinas, County Sheriff

Jerry Miller, JP

Cecelia Schulz, JP

1. **Judge Burns Called the Meeting to Order**.

Judge Charles E. Burns called the meeting to order at 1:30 p.m.

**2. Discuss & Act on Developing a Hurricane Preparedness Plan**.

The Kenedy County Commissioners Court, the Department Heads and employees contributed and discussed the three phases of a hurricane: 1) preparation for hurricane, 2) the hurricane presence, and 3) post-hurricane repairs and reconstruction.

Judge Charles E. Burns informed those present that the Hurricane Workshop was in preparation and development of a Kenedy County Hurricane Policy which would be supported by GOMESA funds, if possible.

The Commissioners, Department Heads and employees concentrated on the preparation for the hurricane phase by addressing the following items:

1. Shelters in Kingsville and with the Pan American School should be considered and contacted if the JP Building with hurricane shelter provisions and the Kenedy County Common-Wide school cafeteria provisions are not ready for hurricane assistance.
2. The Kenedy County JP Building with hurricane shelter equipment and supplies are projected to be available in August 2023.

The hurricane preparation plan should include the aforementioned shelters and the following:

1. A communication system should include: a) the fire station siren, b) a phone communications system including the Sheriff, the Fire Chief and the County Judge’s office. Further, written flyers should to be hand delivered to the citizens and residents in the Sarita Townsite and nearby residents.
2. The hurricane items that the Kenedy County plan should consider having notices sent to the Sarita Townsite citizens and residents should include, but are not limited to:
3. Evacuation Notices: Where to go, routes to take, transportation needed – pick ups, etc., on-site, fuel in vehicles and in extra containers, cash for fuel, food, motels and medication.
4. Shelter Notices: The Sarita residents should contact the aforementioned shelters to obtain the name and phone numbers of the persons in charge and the shelters’ phone number.
5. Personal Items, Medicines and ADA Equipment: The residents should
6. Gather supplies for at least three days for the entire family;
7. Non-perishable food and disaster kits;
8. A list of medical supplies needed and extra medication, if possible.;
9. List the ADA needs of family members, such as wheelchairs, crutches, etc.;
10. The pharmacy name, the contact person and phone number and the medical subscription numbers;
11. Take pictures of the personal and real property, insurance policies, deeds, etc. and place them in safe place; and
12. Have propane and generators in a working condition and public records be imaged and placed in a fire proof safe.
13. Kenedy County and Shelter Needs:
14. Have cots, pillows and blankets for at least 150 people;
15. Have non-perishable food in the event the school cafeteria is not available;
16. Have food available if the school kitchen is available;
17. Have cleaning supplies;
18. Identify the personnel to manage the school kitchen and be sure they will be present;
19. Cots with pillows and blankets stored in the storage building, the ice maker and refrigeration should be in the fire station; and
20. Residents’ animals are to be considered and sheltered.

This being a workshop only, no vote was needed and none was taken.

3. **Adjournment**

There being no further business at this time to come before the Commissioners Court, Commissioner Sarita Armstrong-Hixon moved and Commissioner Israel Vela, Jr. seconded the motion; the motion was unanimously passed that the Commissioners Court be adjourned at 2:45 p.m.

/s/ Charles E. Burns

Charles E. Burns, County Judge

ATTESTED BY:

/s/ Veronica Vela

Veronica Vela, Clerk of Commissioners Court